About this Manual

The Manual includes instructions for using and managing the product. Pictures, charts, images and all other information hereinafter are for description and explanation only. The information contained in the Manual is subject to change, without notice, due to firmware updates or other reasons. Please find the latest version in the ᴇᴢᴠɪᴢ ™ website (http://www.ezviz.com).

Revision Record

New release – May 2022

Trademarks Acknowledgement

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Legal Disclaimer

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Instruction

- The installation of EZVIZ Keypad (hereinafter referred as to "keypad") impacts its normal operation and service life. It is recommended to let professionals install.
- The keypad is mounted on the outside of your front door by gluing it to the door frame or screwing it to the front of the house.
- The keypad must be within bluetooth range of the Smart Lock (hereinafter referred as to "lock").
- It is recommended to remove the keypad if your house is under decoration, and reinstall it after decoration in case of keypad damage and service life reduction.
- Please note that disinfectant may cause damage to the keypad.
- When battery voltage is low after using for a while, low voltage alarm alerts. Replace batteries timely and pay attention to positive and negative poles.
- The lock accommodates up to 50 passwords and 50 cards (The password keypad doesn't support cards).

Packing List

ℹ This manual applies to card-password keypad and password keypad. The specific appearance shall be subject to the real product.

or
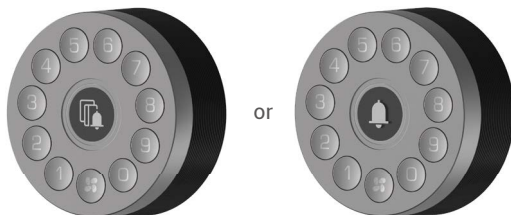
Keypad ×1

Mounting Plate ×2
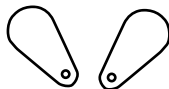
CPU Card ×2
(Only for card-password keypad)

AA-sized Battery ×2
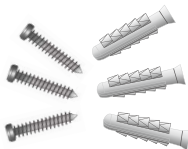
Screw Kit ×1
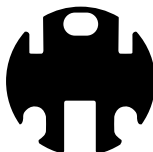
Double-sided Tape ×1
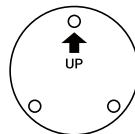
Drilling Template ×1

Quick Start Guide ×1
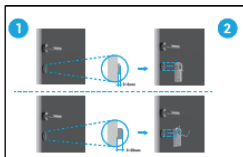
Installation Guide ×1

Regulatory Information ×1

Overview

ⓘ This manual applies to card-password keypad and password keypad. The specific appearance shall be subject to the real product.

Key

Card Swiping Area/
Doorbell Button

LED Indicaor Ring

Confirm Key

Key

Doorbell Button

LED Indicaor Ring

Confirm Key

Battery Slot
(Under the Cover)

Anti Prying Key

| Name	Description
Confirm Key	• Press and hold the Confirm Key for 3s until the LED indicator ring is flashing blue, at this time the keypad is ready for binding the lock. • Remove the batteries, press and hold the Confirm Key and install the batteries back. Press and hold the Confirm Key for 5s until the LED indicator ring is flashing red, all parameters will be restored to factory settings.
LED Indicator Ring	Flashing Red: Verified failed, binding failed or initializing. Flashing White: When you press the keypad (except doorbell button). Flashing Blue: Binding the lock. Solid Blue: Binding successfully. Four-color Flashing: When you press the doorbell button or verified successfully.
Anti Prying Key	Don't press anti prying key more than 10s, otherwise the keypad will sound alarm for 1 minute and you will have to dismiss the alarm on the EZVIZ app after you bind the keypad to the lock.

Get the EZVIZ App

1. Connect your mobile phone to Wi-Fi (suggested).
2. Download and install the EZVIZ app by searching for "EZVIZ" in the App Store or Google PlayTM.
3. Launch the app and register an EZVIZ user account.

EZVIZ App	
Download on the **App Store**	GET IT ON **Google Play**
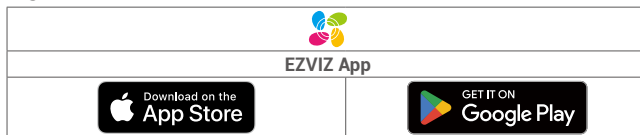
ℹ️ If you have already used the app, please make sure that it is the latest version. To find out if an update is available, go to the app store and search for "EZVIZ".

Bind Keypad to Smart Lock

ℹ️ • The app interface may be different due to version update, and the interface of the app you installed on your phone shall prevail.
• The lock is able to bind only one password keypad or card-password keypad.
• Don't press anti prying key more than 10s, otherwise the keypad will sound alarm for 1 minute and you will have to dismiss the alarm on the EZVIZ app after you bind the keypad to the lock.

The keypad should be used along with lock. Please add the lock to the EZVIZ app first (for more information, please refer to user manual of the lock), and then bind the keypad to the lock by the following methods.

1. Lauch your EZVIZ app within bluetooth range and make sure your phone is bluetooth connected to the lock.
2. Tap your lock and choose Setting -> Accessory Management -> Card-password Keypad/Password Keypad.
3. Press and hold the Confirm Key for 3s until the LED indicator ring is flashing blue, the keypad is ready for binding to the lock.
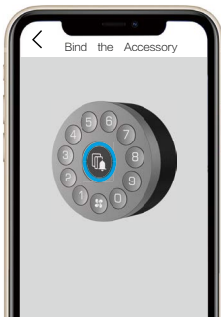
4. Add the keypad by following the wizard on the app.
   The EZVIZ app will automatically enter keypad page when the accessory is bound successfully.

ℹ️ • Please make sure that the accessory are close to the lock if binding failed.
• Retry from step 1 if binding failed.

Installation Instructions

Please tap [▷] to watch the installation video.

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1. Select appropriate location for keypad.
Test the signal strength and make sure the communication between the keypad and the lock is smooth.

ℹ️ • The keypad must be placed away from magnetic field.
 • Recommended Installation Height: 1.2 m (4 ft) above the ground.
 • Before sticking the keypad, clean the dust, dirt or grease on the surface of the door first. Do not stick the keypad on limewashed walls.

2. You can choose double-sided tape or screw kit to install the mounting plate based on your preferences.
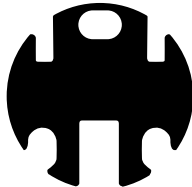
Double-sided Tape
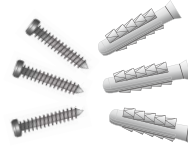
Screw Kit

3. Choose your mounting plate based on your preferences (the inclined mounting plate provides an inclinded angle). When installing the plate, make sure the mark of 'UP' on the plate faces upward.

Plain Mounting Plate

Door

Kepad with plain mounting plate

Door

Kepad with inclined mounting plate

Inclined Mounting Plate
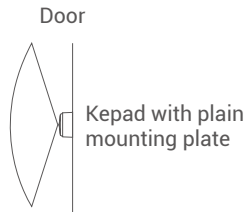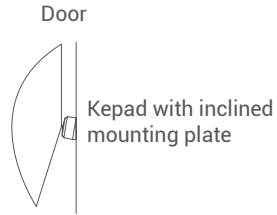
4. Stick the mounting plate you choose on the place you have selected by the double-sided tape or screw kit (PA3.5×25).

If you choose double-sided tape
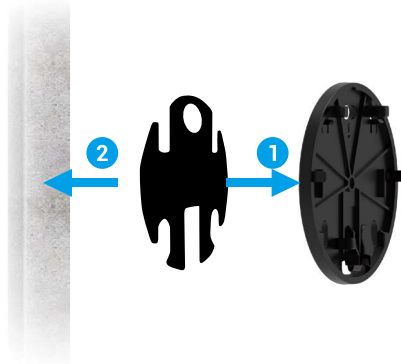
With Plain Mounting Plate

With Inclined Mounting Plate

If you choose screw kit

Stick the drilling template onto a clean and flat surface first, and make sure the mark of 'UP' on the template faces upward
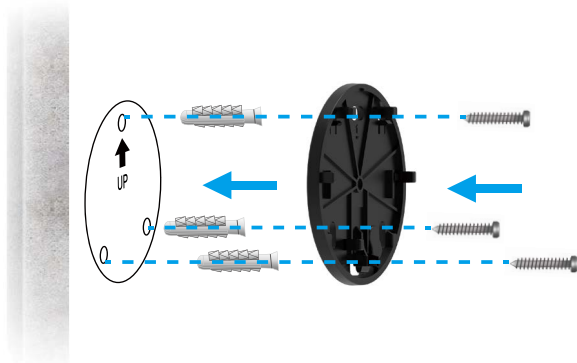
With Plain Mounting Plate
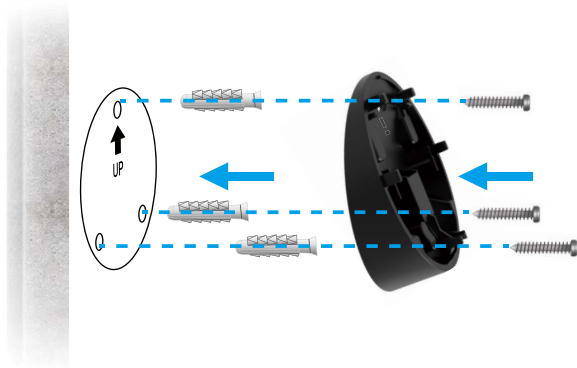
With Inclined Mounting Plate

5. Push the keypad on the mounting plate very hard (take Plain Mounting Plate for example).
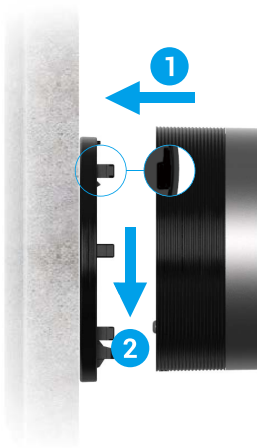
Card and Password Management

ⓘ • In general the keypad is in sleep mode. Awake it by pressing any key before you need to set it on the EZVIZ app.
• This chapter takes card-password keypad as an example. The password keypad doesn't support cards.

1. Add card/password

Add Card

1. Lauch your EZVIZ app within bluetooth range and make sure your phone is bluetooth connected to the lock.
2. Tap your lock and choose Card and Password Management.
3. Tap the Card tag and choose Add Card.
4. Enter the name of your card and set term of validity and click Next Step.
5. Press any key of the keypad and click Next Step when the indicator ring is flashing blue.
6. Put the card close to the card swiping area of the keypad within 30s. The indicator light turning solid blue indicates the successful entry of the card and you can open the door with this card now.

ⓘ For your privacy security, please keep cards along with you.

Add Password

1. Lauch your EZVIZ app within bluetooth range and make sure your phone is bluetooth connected to the lock.
2. Tap your lock and choose Card and Password Management.
3. Tap the Password tag and choose Add Password.
4. Enter the name of your card and set term of validity and click Next Step.

2. Delete card/password
Delete Card
1. Lauch your EZVIZ app within bluetooth range and make sure your phone is bluetooth connected to the lock.
2. Tap your lock and choose Card and Password Management.
3. Tap the Card tag and choose the card you want to delete.
4. Tap Delete and Yes, this card will be deleted.

Delete Password
1. Lauch your EZVIZ app within bluetooth range and make sure your phone is bluetooth connected to the lock.
2. Tap your lock and choose Card and Password Management.
3. Tap the Password tag and choose the password you want to delete.
4. Tap Delete and Yes, this password will be deleted.

Keypad Using

ⓘ • The keypad is in sleep mode when working. Awake it by pressing any key before you need to set it on the EZVIZ app.
• This chapter takes card-password keypad as an example. The password keypad doesn't support cards.

1. Unlock

Password Unlock   Card Unlock

ⓘ If unlock failed, you can try following measures:
• Please make sure your password is correct and within term of vadility.
• Please make sure your card is correct and within term of vadility.
• Please make sure both of your lock and keypard has full battery. Check their status on EZVIZ app and change batteries if the battery voltage is low.
• Please make sure the keypad is well bound to the lock.

2. Operation and Management
Install Batteries
ⓘ Before you replace the batteries, you can dismiss the Anti-Tamper Alarm on the EZVIZ app first.

Install batteries: detach the keypad away from the mounting plate (a diameter of 2 mm of hexagon wrench is recommended, as shown below):
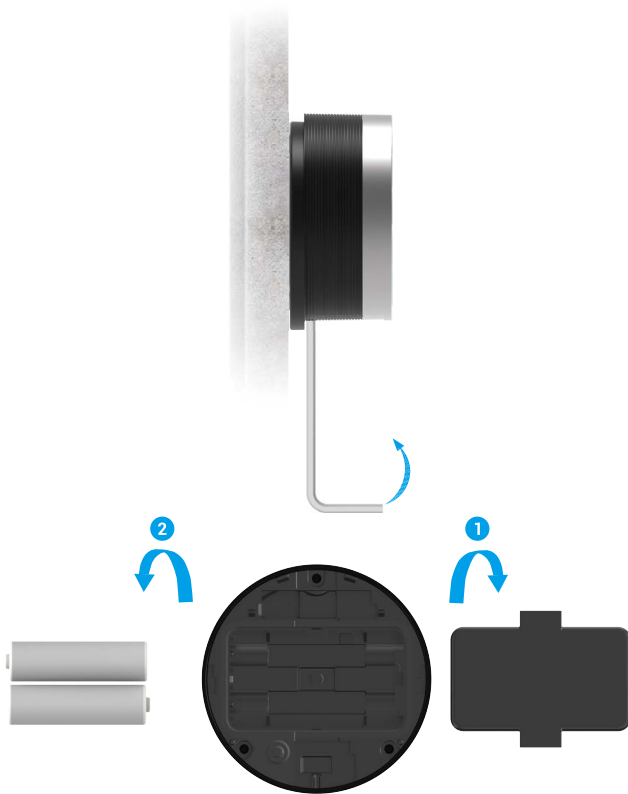
> ℹ️ • Install correct batteries in case of explosion.
> • When not using batteries for a long time, remove them from battery slot.
> • Do not use new batteries with old ones at the same time.
> • Do not place batteries with the (+) and (-) in the wrong way around.
> • Dispose used batteries according to the local environmental protection law.
> • You can dismiss the Anti-Tamper Alarm on the EZVIZ app.

Scramble Password

The smart lock applies scramble password function. Scramble password increases safety and avoid password being peeped.
When entering password, you can enter any random number among where there has the right password. Max. length: 20 digits (scramble password + right password).
For example: the right password is 123456, you can enter xxx123456xxx and end by pressing Confirm Key, and the door will unclock.

Alarms

> ℹ️ You can dismiss alarm on EZVIZ App.

1. Anti-Tamper Alarm
   Once being dismantled by force, the lock will send out alarm lasting about one minute.
2. System Locked Alarm
   Verify with wrong password or card 5 times in 5 minutes, the system will be locked for 3 minutes.
3. Low Voltage Alarm

Once battery voltage is lower than 18%, the voice prompt will remind you to replace batteries.

Maintenance

1. Daily Maintenance

- Do not let lock contact with corrosive materials to avoid keypad damage and impacting its gloss.
- Replace batteries immediately once battery voltage is low to ensure the normal use of the keypad. Pay attention to the positive and negative poles of batteries when replacing them.
- Ask professionals to check the keypad if it is not flexible or cannot be held in correct position.
- Keep lubricant in the rotating part of the lock to keep it rotate smoothly and prolong its service life.
- It is recommended to check the keypad once every six months or one year.

2. FAQ

Problem	Cause	Solution
Door cannot be opened successfully through verifications by password or card.	Lock installation problem.	Ask professionals to check the lock.
	The distance between lock and accessory is too far.	Please make sure that the accessory are close to the lock.
	The battery is low.	Replace the batteries of lock or accessory.
	Password or card has expired.	Use another opening method.
No response of keypad.	Batteries are out of power or installed in a wrong way.	Unlock the lock through app or mechanical key, and check batteries.
	Keypad damaged.	Ask professionals to check the lock after opening door with mechanical key.

For additional information about the device, please refer to www.ezviz.com/eu.